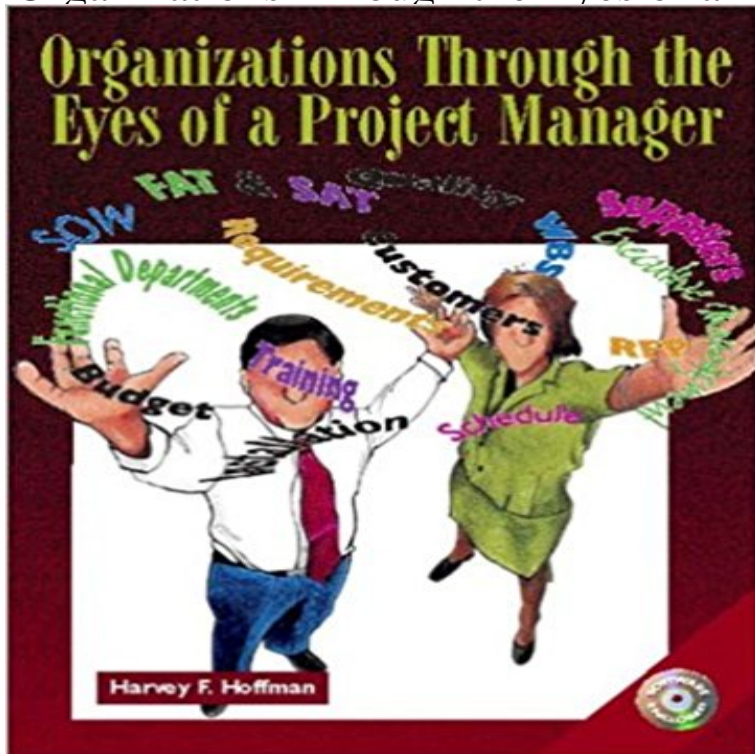


Organizations Through the Eyes of a Project Manager



This book examines the project managers role in an organization, and explains how to get a job done on time, within budget, and without compromising quality targets. A comprehensive, well-organized, and easy-to-read guide, this book assists the user in their preparations for the Project+ certification examination offered by CompTIA and the Certified Associate in Project Management (CAPM) offered by the Project Management Institute. This book covers many of the topics required by the CompTIA Project+ examination, including the organizations expectations; organization structures and professionalism; management concepts; leadership, teams, and project lifecycle; project planning, objectives, statement of work, and the work breakdown structure; time management; introduction to Microsoft Project; project cost management; cost estimating and learning curves; project communications; quality planning, assurance, and control; and risk management. For associate project managers and assistant project managers.

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